

# **CITY OF FRANKFORT KENTUCKY**



## **2008-2009 BUDGET EXECUTIVE SUMMARY**

**TO: Citizens of Frankfort**

**FROM: City Manager**

**DATE: 6/24/2008**

**SUBJECT: 2008-2009 Budget Message**

This document represents the Board of Commissioners' approved 2008-2009 Adopted General Fund and Sewer Fund Budgets totaling \$50,812,962.

**I. General Fund**

Expenditures total \$31,584,216, a decrease of 2.06% percent less than the prior year's appropriation of \$32,248,796. Major elements incorporated in this year's budget are:

1. Funding of the debt service payment on the \$10M bond issue for drainage projects.
2. Maintaining competitive salaries by increasing the salary base by three percent for all full time positions.
3. Funding of the debt service payment on the \$10M bond issue for the public safety building.

**II. Sewer Funds**

1. Operation of Maintenance Fund Expenditures are set at \$4,517,610 for 2008-2009, as compared to \$4,379,701 for 2007-2008, an increase of 3.15%.
2. Replacement/Capital Fund Expenditures are budgeted at \$7,540,014 for 2008-2009, compared to \$5,119,500 for 2007-08. The Replacement/Capital Fund includes grant expenditures for various Replacement/Capital Projects.
3. Sewer Lateral Fund Expenditures are budgeted at \$780,522 for 2008-2009, compared to \$648,148 for 2007-2008.
4. Capital Projects Fund Expenditures are consolidated with the Replacement Account for 2008-2009. The Capital Project Fund budget was \$9,879,500 for 2007-2008.
5. Sewer Bond Fund Expenditures are budgeted at \$6,390,600 for 2008-2009.

Members of the Board of Commissioners wish to thank the city for their support of this budget and to thank the city's employees for their dedication and performance in serving the citizens of Frankfort.

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**Anthony Massey, City Manager**

**CITY OF FRANKFORT  
CITY MANAGER FORM OF GOVERNMENT  
2008-09**

**LEGISLATIVE**

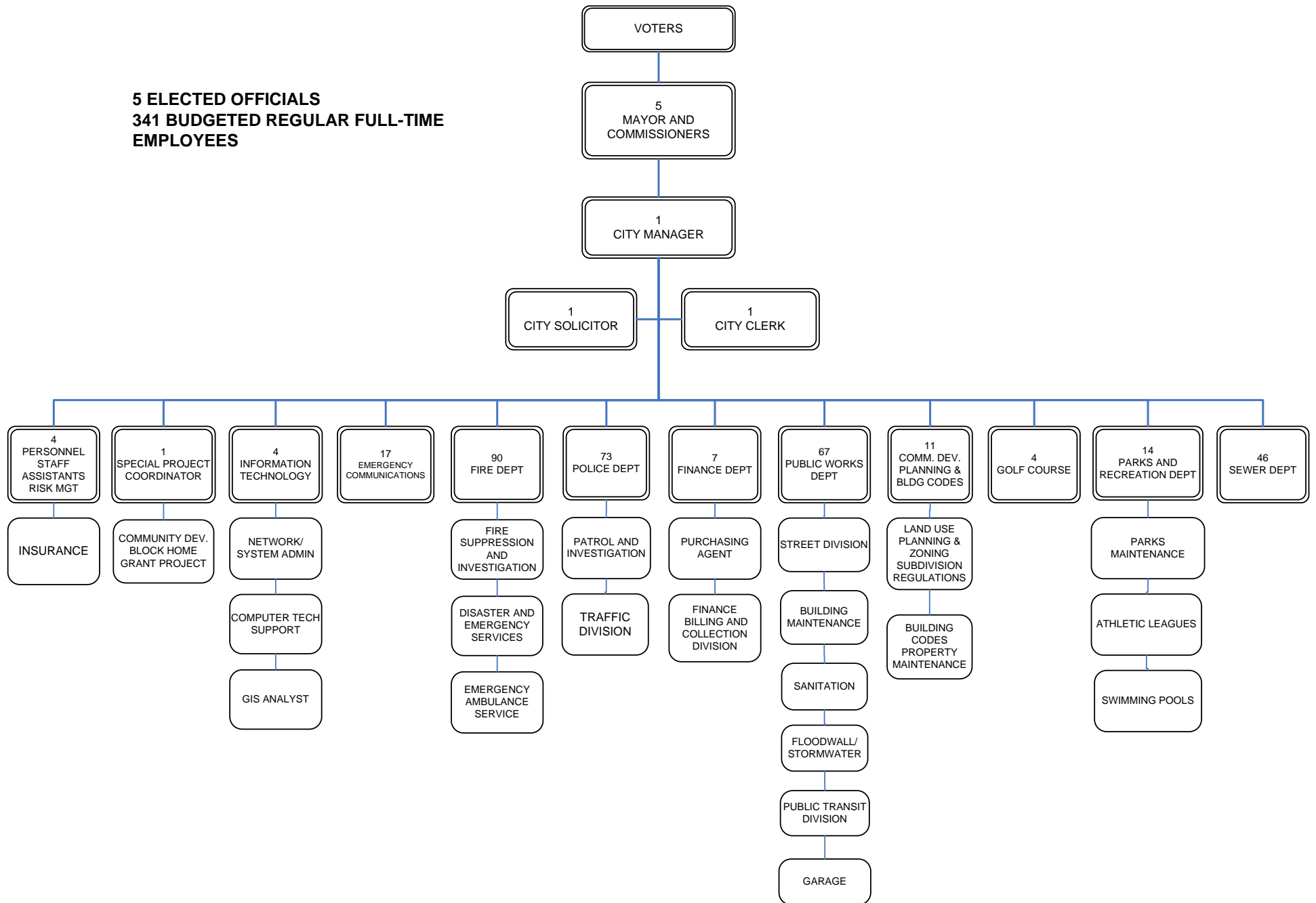
MAYOR - **WILLIAM I. MAY, JR.**  
MAYOR PRO-TEM - **LYNN BOWERS**  
COMMISSIONER - **KATHY CARTER**  
COMMISSIONER - **DOUGLAS HOWARD**  
COMMISSIONER - **RODNEY WILLIAMS**

**ADMINISTRATIVE**

CITY MANAGER - **ANTHONY MASSEY**  
CITY CLERK - **RAMONA NEWMAN**  
CITY SOLICITOR - **ROBERT MOORE**  
HUMAN RESOURCES - **JOHN MOORE**  
INFO TECHNOLOGY - **JULSUN PACHECO**  
COMMUNICATIONS-911 - **DARYL HENSLEY**  
FINANCE - **STEVE DAWSON**  
POLICE - **WALTER WILHOITE**  
FIRE - **WALLACE POSSICH**  
PUBLIC WORKS - **JEFF HACKBART**  
PLANNING - **GARY MULLER**  
PARKS & RECREATION - **STEVE BROOKS**  
SEWER - **WILLIAM SCALF**

# CITY OF FRANKFORT ORGANIZATION STRUCTURE

**5 ELECTED OFFICIALS**  
**341 BUDGETED REGULAR FULL-TIME**  
**EMPLOYEES**



**CITY OF FRANKFORT  
2008-2009 REVENUE ESTIMATES**

REVENUE CLASSIFICATIONS	ACTUAL REVENUE 2006-07	ESTIMATED REVENUE 2007-08	BUDGET 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE)
PRIOR YEAR TAXES	50,460	50,000	55,600	30,000	(25,600)
CURRENT YEAR TAXES	2,621,159	2,750,000	2,725,000	2,860,000	135,000
MOTOR VEHICLE TAXES	353,497	310,000	346,500	310,000	(36,500)
BANK AND INSURANCE TAXES	156,372	165,448	156,000	165,516	9,516
FRANCHISE AND IN LIEU OF TAX	79,138	73,000	72,700	50,000	(22,700)
PENALTY INTEREST, DISCOUNT	22,326	22,000	21,700	30,000	8,300
COLLECTION FEES	10,008	8,450	7,400	10,000	2,600
DISCOUNT FEES	(46,585)	(50,000)	(46,600)	(50,000)	(3,400)
INSURANCE PREMIUM TAXES	3,597,380	3,450,000	3,800,000	3,450,000	(350,000)
OCCUPATIONAL WITHHOLDING TAXES 1.75%	15,377,555	16,050,000	15,350,000	16,075,100	725,100
RENTAL INCOME 1.75%	-	-	-	-	-
BUSINESS TAX 1.75%	1,285,883	1,200,000	1,468,000	1,200,000	(268,000)
REGULATORY FEES	70,690	65,000	65,000	65,000	-
PENALTY & INTEREST	25,402	30,000	23,200	30,000	6,800
BASE COURT REVENUE	40,503	90,000	40,100	90,000	49,900
PARKING VIOLATION	8,410	12,000	9,900	12,000	2,100
ELECTRICAL INSPECTIONS	44,874	46,000	42,800	46,000	3,200
BUILDING PERMITS	38,007	30,000	35,300	30,000	(5,300)
RECREATION FEES	93,643	84,400	84,400	84,400	-
HOUSING INSPECTION	12,431	12,000	12,200	12,000	(200)
GOLF COURSE RECEIPTS	176,712	175,000	193,700	200,000	6,300
SWIMMING POOL RECEIPTS	55,729	52,900	52,900	52,900	-
SWIMMING POOL CONCESSIONS	35,030	36,100	36,100	36,100	-
BALL FIELD CONCESSIONS	43,284	44,000	44,000	44,000	-
GOLF OVERAGE/ SHORTAGE	105	100	100	100	-
GOLF CART RENTALS	144,106	150,000	158,000	175,000	17,000
PARKING LOT #1-WAPPING STREET	-	-	-	-	-
PARKING LOT #2-ST. CLAIR STREET	(52,942)	(26,000)	-	-	-
PARKING LOT #3-SULLIVAN SQUARE	(10,691)	-	(9,700)	8,000	17,700
POLICE & FIRE INCENTIVES	614,756	621,000	612,900	621,000	8,100
PLANT BOARD PARTICIPATION	134,007	134,000	134,000	134,000	-
CITY & COUNTY SHARED SERVICES	638,821	640,000	626,800	640,000	13,200
STATE PARTICIPATION	195,000	195,000	195,000	195,000	-
GRANTS & AID	426,891	989,000	981,000	8,000	(973,000)
BUILDING RENTALS	5,380	8,600	8,600	8,600	-
TOWER RENTALS	77,454	59,800	59,800	59,800	-
MISCELLANEOUS	33,180	36,000	35,500	36,000	500
RECYCLING	54,768	100,000	76,800	76,800	-
E911 COMMUNICATIONS	200,000	200,000	200,000	400,000	200,000
SALES OF SURPLUS PROPERTY	52,754	50,000	23,600	50,000	26,400
AMBULANCE	1,114,481	1,350,000	1,307,200	1,445,000	137,800
PUBLIC TRANSIT	15,863	14,700	14,700	14,700	-
PUBLIC TRANSIT AID	-	-	-	165,000	-
PUBLIC TRANSIT PARAPLEGICS	10,980	12,100	12,100	12,100	-
PUBLIC TRANSIT CHARTER SVC	1,980	2,100	2,100	2,100	-
INTEREST INCOME	1,004,883	780,000	780,000	400,000	(380,000)
SEWER ALLOCATION FEE	-	200,000	200,000	300,000	100,000
TOTAL	28,813,684	30,222,698	30,014,400	29,584,216	(430,184)
OPENING BALANCE	-	-	1,834,396	1,300,000	(534,396)
HIRING FREEZE	-	-	400,000	700,000	300,000
TOTAL BALANCE	28,813,684	30,222,698	32,248,796	31,584,216	(664,580)

**CITY OF FRANKFORT  
2008-09 EXPENDITURES SUMMARY**

	ACTUAL EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	BUDGET 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE) 2008-09
<b>DEPARTMENT</b>					
CITY COMMISSION	514,220	484,844	505,555	496,485	(9,070)
CITY MANAGER	1,063,817	1,673,898	1,677,279	717,181	(960,098)
IT	-	371,355	427,866	484,543	56,677
COMMUNICATIONS	874,532	964,182	956,372	926,238	(30,134)
<b>PUBLIC SAFETY</b>					
DISASTER & EMERGENCY SERVICES	133,212	128,798	148,059	153,188	5,129
EMERGENCY MEDICAL SERVICES	2,648,573	3,165,691	3,105,776	2,751,695	(354,081)
FIRE	4,705,377	5,209,409	4,854,929	4,768,918	(86,011)
POLICE	5,248,262	5,579,442	5,484,607	5,687,837	203,230
POLICE TRAFFIC	14,671	9,294	17,418	16,414	(1,004)
TOTAL	12,750,095	14,092,634	13,610,789	13,378,052	(232,737)
FINANCE & INSURANCE	3,466,788	3,914,385	3,986,171	4,344,551	358,380
<b>PUBLIC WORKS</b>					
PUBLIC WORKS (ADMINISTRATION)	459,767	293,612	277,040	301,200	24,160
MAINTENANCE (STREETS)	1,656,649	1,112,693	1,104,581	966,408	(138,173)
GARAGE	495,252	545,046	537,344	534,971	(2,373)
BUILDINGS	269,592	226,116	322,873	440,632	117,759
SANITATION	1,435,945	1,425,997	1,477,589	1,517,032	39,443
FLOODWALL/ STORMWATER	68,759	654,593	787,863	768,286	(19,577)
PUBLIC TRANSIT	543,116	674,548	610,574	798,100	187,526
TOTAL	4,929,080	4,932,605	5,117,864	5,326,629	208,765
PLANNING & BUILDING CODES	692,662	738,090	765,705	760,317	(5,388)
JUNIPER HILL GOLF COURSE	701,749	783,304	810,142	799,170	(10,972)
<b>RECREATION</b>					
PARKS, RECREATION, & HISTORIC SITES	1,218,714	1,279,201	1,244,239	1,317,132	72,893
PARKS SPORTS	280,913	287,300	310,153	308,153	(2,000)
SWIMMING POOLS	320,007	332,216	343,045	345,171	2,126
RIVERVIEW PARK	141,734	159,996	163,371	161,174	(2,197)
LAKEVIEW PARK	24,046	28,754	34,630	34,321	(309)
FORT HILL PARK	247,592	273,630	292,521	294,834	2,313
FORESTRY	68,507	73,136	78,330	79,486	1,156
COVE SPRING	38,907	45,260	52,694	52,068	(626)
TOTAL	2,340,420	2,479,493	2,518,983	2,592,339	73,356
CAPITAL IMPROVEMENTS	1,898,208	1,697,070	1,697,070	1,658,710	(38,360)
RESERVE FOR CONTINGENCY	142,383	150,000	175,000	100,000	(75,000)
<b>GRAND TOTAL</b>	<b>29,373,954</b>	<b>32,281,860</b>	<b>32,248,796</b>	<b>31,584,216</b>	<b>(664,580)</b>

# Capital of Kentucky

68 - SEWER O & M  
Department

EXPENDITURE CLASS	ACTUAL EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	BUDGET APPROPRIATIONS 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE) 2008-09
Personnel Services	1,519,482	1,615,242	1,770,000	1,850,000	80,000
Employee Benefits	461,277	543,702	632,701	565,960	(66,741)
Contractual Services	1,074,538	1,430,300	1,477,500	1,588,500	111,000
Materials & Supplies	337,468	409,100	425,500	439,150	13,650
Other Expenses	40,853	69,000	74,000	74,000	-
Equipment	1,051,670	-	-	-	-
<b>TOTALS</b>	<b>\$ 4,485,288</b>	<b>\$ 4,067,344</b>	<b>\$ 4,379,701</b>	<b>\$ 4,517,610</b>	<b>137,909</b>

**GOALS & OBJECTIVES:**

1. BEST UTILIZE EXTERNAL RESOURCES TO PERFORM JOBS & FUNCTIONS MORE EFFECTIVELY AND EFFICIENTLY.
2. PLAN FOR ADEQUATE CAPACITY ALLOCATIONS WITHIN THE COLLECTION SYSTEM TO SUPPORT GROWTH WITHIN OUR SERVICE AREA.
3. MAINTAIN A DIVERSIFIED AND WELL-TRAINED WORK FORCE.
4. FINALIZE DEVELOPMENT AND MAINTAIN COMPREHENSIVE MAPPING OF THE COLLECTION SYSTEM.
5. MAINTAIN CONSTRUCTION STANDARDS AND EVALUATE ANNUALLY FOR ADHERENCE WITH CHANGES IN CONSTRUCTION TECHNIQUES AND TECHNOLOGIES.
6. UPDATE LOCAL SEWER ORDINANCES AND PRETREATMENT REGULATIONS AND/OR POLICIES AS APPROPRIATE.
7. FOCUS ON MEETING REQUIREMENTS OF CONSENT JUDGMENT BY EXECUTING PROJECTS IN A COSTLY AND TIMELY MANNER.
8. CONTINUE TO WORK TOWARDS REDUCING ENERGY CONSUMPTION WITHIN THE DEPARTMENT.

2008-09 SEWER FUND

# Capital of Kentucky

68-SEWER REPLACEMENT Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	BUDGET APPROPRIATIONS 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE) 2008-09
Personnel Services			-		
Employee Benefits			-		
Contractual Services	683,685	4,298,500	4,425,000	425,000	(4,000,000)
Materials & Supplies	349,098	371,500	382,500	480,000	97,500
Other Expenses (*Note)	5,875,753	500,000	9,033,500	6,274,000	(2,759,500)
Equipment	792,606	6,359,114	515,000	361,614	(153,386)
<b>TOTALS</b>	<b>\$ 7,701,142</b>	<b>\$ 11,529,114</b>	<b>\$ 14,356,000</b>	<b>\$ 7,540,614</b>	<b>\$ (2,815,386)</b>
EQUIPMENT DETAIL:					
LEASE	41,614		LOCATING EQUIPMENT	20,000	
4X4 UTILITY	50,000		PUSH TYPE CAMERA	20,000	
DUMP TRUCK	85,000		TRENCHING & SHORING	25,000	
HYDROLIC TRUCK	100,000			361,614	
SAFETY EQUIPMENT	20,000				
*Note: The Sewer Replacement and Capital Projects Accounts will be combined for the 2008-09 budget. These two accounts have been combined for 2006-07 and 2007-08 for comparison purposes.					
2008-09 SEWER FUND					

# Capital of Kentucky

68-SEWER LATERAL PROGRAM Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	BUDGET APPROPRIATIONS 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE) 2008-09
Personal Services	119,270	138,000	123,000	140,000	17,000
Employee Benefits	24,522	49,467	44,848	48,522	3,674
Contractual Services	103	9,250	413,500	508,500	95,000
Materials & Supplies	36,731	6,800	6,800	8,500	1,700
Other Expenses	-	5,000	35,000	-	(35,000)
Equipment	13,181	8,000	35,000	75,000	40,000
TOTALS	\$ 193,807	\$ 216,517	\$ 658,148	\$ 780,522	\$ 122,374
EQUIPMENT DETAIL:					
COMPUTER HARDWARE	10,000				
UPGRADE SEWER CAMERA	65,000				
	75,000				
2008-09 SEWER FUND					

# Capital of Kentucky

68-SEWER BOND CONSTRUCTION Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	BUDGET APPROPRIATIONS 2007-08	PROPOSED BUDGET 2008-09	BUDGET INCREASE (DECREASE) 2008-09
Personal Services	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Materials & Supplies	-	-	-	-	-
Other Expenses	-	-	-	-	-
Equipment	-	3,500,000	-	6,390,000	6,390,000
TOTALS	\$ -	\$ 3,500,000	\$ -	\$ 6,390,000	\$ 6,390,000
EQUIPMENT DETAIL:					
Consent Agreement Projects \$6,390,000					
2008-09 SEWER FUND					